

# GOODMANHAM PARISH COUNCIL

## ASSET REGISTER JANUARY 2023

Asset	Date acquired	Cost at acquisition	Comments
Litter bin	11.10.96	£100.00	Adj Blacksmiths Cottage, Wateringdike Lane, Car Park, opp Paxwold, Red Lane
Litter bin	13.8.12	£417.68	
Litter bin x3		£3	
Filing cabinet	25.5.98	£112.31	At Manor Farm
6 Grit bins	21.3.11	£995.61	Wateringdike Lane, Car Park, opp Paxwold, Red Lane, 4 in store (2 written off)
12 shovels	21.3.11		
4 Grit bins	26.2.13		
Noticeboard	27.6.13	£150.00	Goodmanham Arms
Bench	27.6.13	£200.00	Red Lane
Bench	18.1.23	£359.80	Red Lane
Recycled plastic "Reston" bench	28.1.20	£287.00	Adj Blacksmiths Cottage
Phone Box	31.10.20	£1	
AED Cabinet	2.4.14	£894.00	In phone box
Defibrillator	29.5.14	£912.00	
Car Park and picnic area, Edwins Garth	6.10.94	£1	Licence changed to 99 year lease on 16.12.21
Interpretation Board	22.4.14	£750.00	
Car Park sign	C2000	£1	Donated by ERYC
Picnic tables x2	C2000	£1	One written off due to rot
Footpaths noticeboard	12.1.22	£575.22	
3 Ironwork village signs	10.4.14	£3,400.00	Cross Gate, Goodmanham Road, Red Lane
3 bootscrapers	30.4.16	£234.00	Wateringdike Road, adj Blacksmiths Cottage, Red Lane
Parish Pit fencing	16.1.17	£724.80	
3 Planting Boxes	28.1.22	£2347.96	
Epson Projector	7.12.15	£1	Donated by ERYC. Held by Clerk
HP 255 G7 Laptop	11.9.19	£545.82	Held by clerk
1TB Toshiba Hard Drive	13.7.20	£41.99	Held by Clerk
<b>TOTAL</b>		<b>£13,675.20</b>	

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# **DD80CF\100028**

## **Goodmanham D-Day 80th Anniversary**

The event is to mark the 80th Anniversary of D-Day and will be held in Goodmanham in the Fiddle Drill. It will include a screening of D Day events and music appropriate to the period including Vera Lynn. At 9:15 the D-Day lamps will be lit, and participants will be invited to light their candle to honour the sacrifices made by many of the D-Day participants. This will be followed by a reading of the Tribute. Participants will also be given the opportunity to say a few words about family/friends who were present on D Day.

During the evening a fish and chip supper will be served which will be funded by ticket sales.

It is anticipated that at least 100 residents will attend which represents a high percentage of the village. The event will build upon previous social and commemorative events that have been supported with ERYC grants.

## PRIMARY APPLICANT DETAILS

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**Name** Jeremy  
**Surname** Sherlock  
**Organisation** Goodmanham Parish Council  
**Website (Work)** [www.goodmanhamparishcouncil.co.uk](http://www.goodmanhamparishcouncil.co.uk) (<http://www.goodmanhamparishcouncil.co.uk>)  
**Tel (Work)** 07981371937 (tel:07981371937)  
**Email (Work)** [clerk.goodmanhampc@live.co.uk](mailto:clerk.goodmanhampc@live.co.uk) (<mailto:clerk.goodmanhampc@live.co.uk>)  
**Address** 2 Seward Close  
Market Weighton  
York  
East Riding of Yorkshire  
YO43 3FY  
United Kingdom of Great Britain and Northern  
Ireland (the)

# DD80CF\100028

Goodmanham D-Day 80th Anniversary

## Section 1 - Organisational and contact details

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Applicants to this grant fund must be a Parish Council or a Town Council in the East Riding of Yorkshire. Parish and Town Councils may apply in partnership with other groups or organisations (e.g. schools, village hall associations etc.) as long as the Parish or Town Council is the lead applicant.

### GMS ORGANISATION

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Type	Organisation
<b>Name</b>	Goodmanham Parish Council
<b>Phone (Work)</b>	07981371937
<b>Email (Work)</b>	clerk.goodmanhampc@live.co.uk
<b>Website (Work)</b>	www.goodmanhamparishcouncil.co.uk
<b>Address</b>	2 Seward Close Market Weighton York East Riding of Yorkshire YO43 3FY United Kingdom of Great Britain and Northern Ireland (the)

### Contact Details

Click [Edit](#) next to a contact to amend the contact's details.

### PRIMARY APPLICANT DETAILS

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<b>Name</b>	Jeremy
<b>Surname</b>	Sherlock
<b>Organisation</b>	Goodmanham Parish Council
<b>Website (Work)</b>	www.goodmanhamparishcouncil.co.uk
<b>Tel (Work)</b>	07981371937
<b>Email (Work)</b>	clerk.goodmanhampc@live.co.uk
<b>Address</b>	2 Seward Close Market Weighton York East Riding of Yorkshire YO43 3FY United Kingdom of Great Britain and Northern Ireland (the)

## Section 2 - Details of activities for which funding is being requested

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**Project Name:**

Goodmanham D-Day 80th Anniversary

**Project start date**

06 June 2024

**Project end date**

06 June 2024

**Briefly describe your project (Max 500 words). Please clearly indicate where the activity will be undertaken, when it will take place and how it meets the criteria of the Fund. Where appropriate, please indicate the number of beneficiaries expected and outline how the activity would promote inclusion and representation from protected characteristic groups as set out in the Equality Act 2010. Please list all other applications for funding you have made or intend to make towards the cost of your project.**

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During the evening a fish and chip supper will be served which will be funded by ticket sales.

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**Please select the ward(s) where your project will be delivered.**

Wolds Weighton

## Section 3 - Financial information & Declaration

**Project Costs.**

**Please summarise all costs including items that will be purchased from your own funds or other sources. Items eligible for support include costs of related events (e.g. materials for community activities, exhibitions, street decorations, themed artwork and refreshments). The total costs listed in this section should not be less than the amount of grant funding you are requesting. If applicants are able to recover the VAT on purchases relating to their project, the net (vat-exclusive) amounts should be entered.**

Budget heading		Year 1	Total
2x Peace Lamps	Value	£91.67	£91.67
Hire of venue, including kitchen	Value	£83.33	£83.33
Flags and bunting	Value	£29.16	£29.16
Trays, forks, napkins etc	Value	£80.00	£80.00
<b>Grand Total</b>	<b>Value</b>	<b>£284.16</b>	<b>£284.16</b>

**Please enter the amount you wish to apply for**

£284.16

**Please enter the total cost of your project**

£850.00

**% grant requested**

33.43

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## **Declaration**

**Please consider the statements below as any award of funding will require them to be observed as conditions of making the grant available. Any failure to comply with these conditions may result in the Council seeking to recover the grant given. If you are prepared to proceed on this basis please sign and return the declaration with your completed application.**

1. We declare that any grant awarded will only be used for the purposes set out in this application and as approved in writing by the Council.
2. If we anticipate any changes to the project we will contact the Council for prior approval.
3. In any publicity generated about our project we will acknowledge the support of the East Riding of Yorkshire Council D Day 80 Community Fund.
4. We agree to complete an 'End of Grant' form and supply receipts or other evidence of expenditure on the project by the date requested by the Council.
5. We understand that payments for successful applications will be made in arrears upon receipt of a completed End of Grant report, unless exceptional circumstances have been agreed in advance.
6. The planned activity will promote inclusion and not discriminate against any characteristic groups protected by the Equality Act 2010.
7. We will comply with all relevant legislation that affects the way the project is delivered.

**Data protection: This declaration includes your consent for us to retain your contact details on our files which we may share internally to further the aims of this Fund. We may refer to you by name and/or your project in any relevant local press publicity campaigns which may also include photography. We will not share your contact details with third parties. You have a right to contact us at any time if you wish to have your contact details removed from our records.**

**I confirm that all the information in the application form is true and correct. I agree on behalf of my organisation to comply with the conditions set out above. I understand that breaching these conditions could result in a requirement to repay the award in full.**

Checked



EAST RIDING

OF YORKSHIRE COUNCIL

County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone (01482) 393939

[www.eastriding.gov.uk](http://www.eastriding.gov.uk)

Lisa Jane Nicholson Director of Legal and Democratic Services

Mr J Sherlock  
Clerk to Goodmanham Parish Council  
<[clerk.goodmanhampc@live.co.uk](mailto:clerk.goodmanhampc@live.co.uk)>

**Your Ref:**  
**Our Ref:** cs18/472\_Sawyer\_473\_Stephenson\_Goodmanham  
**Enquiries to:** Julie Lidster  
**E-Mail:** [Julie.lidster@eastriding.gov.uk](mailto:Julie.lidster@eastriding.gov.uk)  
**Tel. Direct:** (01482) 393211  
**Date:** 23 April 2024

Dear Mr Sherlock

**LA/SASC/472/Sawyer/Goodmanham and LA/SASC/473/Stephenson/Goodmanham**

The Assessment Sub-Committee of the Standards Committee met on 17 April 2024 to consider complaints made about Councillors Christine Sawyer and Elizabeth Stephenson of Goodmanham Parish Council under the Code of Conduct.

A copy of the Decision Notice, which summarises the complaints, sets out the decision and explains the relevant procedures, is attached.

Yours sincerely

*Julie Lidster*

for Lisa Jane Nicholson  
Monitoring Officer

Enc

**Darren Stevens**

Executive Director of Corporate Resources



## **DECISION NOTICE: REFERRAL FOR ‘OTHER ACTION’ IN PART**

**1 References:-**

**LA/SASC/472/Sawyer/Goodmanham and  
LA/SASC/473/Stephenson/Goodmanham**

**2 Complaints**

- 2.1 On 17 April 2024, the Standards Committee Assessment Sub-Committee of this Authority considered complaints from Vincenzo Logozzi concerning the alleged conduct of Councillors Christine Sawyer and Elizabeth Stephenson, Members of Goodmanham Parish Council.

**3 Summary of Complaint**

- 3.1 The complainant referred to Councillors Sawyer and Stephenson having breached the Code of Conduct by failing to make declarations in their register of interests.
- 3.2 In the case of Councillor Stephenson this related to her spouse being a farmer by profession and also to there being a business on their land called the Fiddle Drill Café which operates for profit/gain. In the case of Councillor Sawyer, she and her spouse are said to be farmers by profession but to this not being disclosed. The complainant states that both of these elements should have been declared in their register of interests under paragraph 1(a) - any employment, trade, profession, or vocation carried out for profit or gain (including the interest of a spouse).
- 3.3 The complainant also referred to a meeting of the Parish Council which had considered an item relating to the implementation of white hatched markings to prevent car parking and allow delivery and farm vehicles to pass through the village without mounting the kerb. In the view of the complainant this was an agricultural issue and with both Councillors residing at farms and both either involved in farming or their spouses involved in farming, they should not have been present at the Parish Council meeting, discussed the issue nor should they have voted on it.
- 3.4 In the view of the complainant the introduction of the white hatched markings had deterred people from parking in a safe parking zone which had led to more dangerous parking in the village. In the opinion of the complainant, if the Councillors were serious about preventing poor car parking in the area the Parish Council would have implemented car parking restrictions on a sharp bend in the



village. According to the complainant the original issue referred to in the Council minutes was for the implementation of the hatched lines due to poor parking however this did not concur with the policy that emerged which was so delivery and farm vehicles could pass through the village without mounting the kerb.

- 3.5 Additionally, the complainant added that there was little or no notice given about the exact implementation of the markings until a notice was published on the council's website five days before the work was undertaken. Also, the minutes stated that a newsletter was sent out but according to the complainant this did not happen and there was no consultation undertaken with the public.
- 3.6 In conclusion the complainant felt that the policy was implemented to benefit the farming businesses of Councillors Sawyer and Stephenson and their spouses.

#### **4 Opinion of the Independent Person**

- 4.1 In accordance with the Standards Committee's adopted procedures, upon receipt the Independent Person was provided with a copy of the complaint.
- 4.2 The Independent Person commented as follows:-

"I have read the complaint/s and the draft officer report. I understand that the complainant is alleging that both Councillors have failed to register interests in the correct manner. In addition the complainant also alleges that the two Councillors should not have taken part in a particular discussion relating to an agenda item about traffic calming measures in the village.

I concur with the officer recommendation to refer the alleged failure to declare interests to the Monitoring officer for further action. The Monitoring Officer should write to the two Councillors and remind them of the provisions of the Code of Conduct in relation to the registering of interests and keeping their individual register up to date.

In regards to the second complaint where it is alleged that the two Councillors should have declared pecuniary interests I also concur with the officer recommendation. I cannot see how either Councillor could have benefitted financially or otherwise from taking part in a discussion that gave the Parish Council the opportunity to convey the views of their community on traffic calming measures. They have no powers of decision making in the process and therefore could not have benefitted. It is ultimately a decision which is taken by the principal authority."

#### **5 Decision**

- 5.1 In accordance with arrangements made under Section 28(6) of the Localism Act 2011 by East Riding of Yorkshire Council on 4 April 2012 and the process/procedures adopted by the Standards Committee on 24 July 2012, as reviewed and updated on 25 July 2023, the Assessment Sub-Committee of the Standards Committee decided to refer the element of both complaints relating to the alleged failure to register interests to the Monitoring Officer for 'other action' to consist of the Monitoring Officer writing to both Councillors to remind them

of the provisions of the Localism Act 2011 and the adopted Code of Conduct in respect of the registration of pecuniary and other non-pecuniary interests and of the need to keep their Register of Interests up-to-date, with a view to both Councillors reviewing their current Registers to ensure they reflect their current interests, but that no further action be taken on the other elements of the complaint.

- 5.2 This decision notice is sent to the person making the allegation, the Members against whom the allegations were made and the Clerk to the Parish Council.

## 6 **What happens now?/Reasons for decision**

- 6.1 In relation to the element of the complaints relating to the alleged failure to register interests, the Standards Committee Assessment Sub-Committee determined that 'other action' to consist of the Monitoring Officer writing to both Councillors to remind them of the provisions of the Localism Act 2011 and the adopted Code of Conduct in respect of the registration of pecuniary and other non-pecuniary interests and of the need to keep their Register of Interests up-to-date, with a view to both Councillors reviewing their current Registers to ensure they reflect their current interests would be more appropriate than formal investigation of the matter, as it is considered that this will lead to a more timely conclusion of the matter, whilst also ensuring that ultimately their Registers of Interest are accurate going forward.

- 6.2 The Assessment Sub-Committee resolved to take no further action on the remaining elements of the complaint for the following reasons:-

- (a) Although the complainant feels that the Councillors should not have been involved in the debate on an issue relating to car parking and vehicles travelling through the village, it is considered that the connection between the proposal and the two Councillors professions is too remote to have warranted the declaration of a pecuniary interest and therefore the Councillors do not appear to have demonstrated a potential breach of the Code of Conduct by discussing and voting on the matter.
- (b) Although the complainant states that the Councillors should have declared a pecuniary interest, it is difficult to see how the two Councillors would gain financially from their involvement in discussing and voting on the matter and from previous minutes of the Parish Council it would appear to have been an issue of wider concern of the community, not just specific to the two Councillors.
- (c) It is also considered that there was no requirement for either Councillor to have declared a non-pecuniary and prejudicial interest as, again, the link between the professions/businesses of the two Councillors is too remote for an interest to arise nor does it appear to have had any impact on the businesses or created any benefit for them.
- (d) The complainant has also made reference to the Parish Council's failure to issue a newsletter, undertake consultations, little or no notice being given about the exact implementation of the markings until a notice was

published on the Council's web site five days before the work was undertaken and the actual decision to implement the hatched car parking markings, however decisions taken collectively by a Parish Council do not fall within the remit of the standards regime. The only actions that the Sub-Committee can consider relate to the individual actions of a Councillor and whether those actions have breached the Code of Conduct. The collective actions of a Parish Council would need to be addressed to the Parish Council itself.

- 6.3 Other action is an alternative to investigation. As such, the Sub-Committee has made no finding on whether the subject Member failed to comply with the Code of Conduct.
- 6.4 If the Councillors are unwilling to comply with/participate in the other action, the complaint may be referred back to the Assessment Sub-Committee for a decision as to whether or not they should be investigated.

## 7 **Terms of reference**

- 7.1 In accordance with the requirements of Section 28 of the Localism Act 2011, at its meeting on 4 April 2012, East Riding of Yorkshire Council delegated to the Standards Committee the function of making arrangements under which allegations can be investigated and arrangements under which decisions on allegations can be made.
- 7.2 At its meeting on 24 July 2012, as reviewed and updated on 25 July 2023, the Standards Committee agreed the process/procedures to be followed when complaints about Members' conduct are received and the assessment criteria the Assessment Sub-Committee will use when considering such complaints.

## 8 **Additional Help**

- 8.1 East Riding of Yorkshire Council will, on request, provide this document in Braille, audio or large print format.
- 8.2 If English is not your first language and you would like a translation of this document, please telephone (01482) 393939.

**23 April 2024**

## GOODMANHAM PARISH COUNCIL

### FINANCE REPORT 13.5.24

#### Financial Situation

1. The current balance is £8,137.16. A copy of the accounts and reconciliation has been circulated. The Precept has been received from ERYC.
2. The current Events balance is £1,394.69, leaving a general balance of £6,742.47.
3. I have prepared a revised budget now that the actual outturn from 2023-24 is known. It has also been adjusted to recognise the expenditure on the defibrillator battery which was originally budgeted for 2024-25.

<b>BUDGET 2023-24</b>	<b>Original 2024-25</b>	<b>Revised 2024-25</b>
<b>General Funds</b>		
Carry forward (general)	£3,450	£3,242
Carry forward (events)	£1,300	£1,265
Precept	£4,200	£4,200
VAT Recovery	£500	£500
Interest	£60	£60
Grant		
Donations/ contribution	£1,000	£1,000
<b>General Funds Total</b>	<b>£10,510</b>	<b>£10,267</b>
<b>Budget Head</b>		
Revenue Reserve	£1,050	£1,050
Staffing	£2,600	£2,600
Maintenance	£1,200	£1,200
Administration	£1,150	£850
Insurance	£370	£370
Projects		
Events		
Events reserve	£2,500	£2,500
Project Reserve	£1,640	£1,697
	<b>£10,510</b>	<b>£10,267</b>

4. I have attached an updated regular payments schedule.

#### **Recommended that**

1. **The Financial Situation be noted**
2. **The revised budget be approved**
3. **The regular payments schedule be approved**

<b>Payee</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Most recent payment</b>
J Sherlock	Salary	Monthly	£194.55
HMRC	Tax	Monthly	£42.00
Fiddle Drill	Room Hire	At least quarterly	£180.00
SLCC	Subscription	Annually	£76.00
ERNLLCA	Subscription	Annually	£293.17
All Hallows PCC	Grass cutting	Annually	£300.00
Zurich Municipal	Insurance	Annually	£350.17
Parish Online	Mapping	Annually	£43.20
Information Commissioner	Registration	Annually (Direct Debit)	£35.00
Stuart Davies	Internal Audit	Annually	£60.00
MGS Beverley Ltd	Weed Killing	Twice a year	£92.46
Easily	Domain name	Bi-Annually	£20.00
Bullguard	Internet Security	Annually	£49.99